



**IAEA**

*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT1807677**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the Parties to the Amendment to the Convention on the Physical Protection of Nuclear Material (A/CPPNM) and to the Convention on the Physical Protection of Nuclear Material (CPPNM) and has the honour to draw their attention to the **Second Meeting of Legal and Technical Experts in Preparation for the 2021 Conference of the Parties to the Amendment to the Convention on the Physical Protection of Nuclear Material (2021 A/CPPNM Conference)** to be held at the IAEA's Headquarters in Vienna, Austria, from **12 to 15 November 2019**.

The purpose of this event is to continue the preparations for the 2021 A/CPPNM Conference on the review of the implementation and adequacy of the amended Convention, as foreseen in Article 16.1 thereof.

As foreseen in the Provisional Roadmap, agreed at the Informal Meeting of the Parties to the A/CPPNM held in Vienna in December 2018, participants are expected to discuss specific thematic areas based on the preamble, the articles and the annexes of the A/CPPNM, including: physical protection in domestic use, storage and transport; physical protection in international transport (including categorization of nuclear material and levels of protection); criminal law matters; international cooperation; protection of information; and national legislation and regulations. Procedural matters, such as the rules of procedure for the 2021 A/CPPNM Conference, are also expected to be addressed.

The event will be held in English.

All Parties are invited to designate a contact person who will receive information and documents related to the preparations for the 2021 A/CPPNM Conference.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered normally to one participant per country provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **24 October 2019** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the co-Scientific Secretary of the event, Ms Sarah Case Lackner, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: [S.Case-Lackner@iaea.org](mailto:S.Case-Lackner@iaea.org)), and to the Administrative Secretary, Ms Camille Schmitt (Email: [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org)). The co-Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the Parties to the A/CPPNM and to the CPPNM the assurances of its highest consideration.



2019-10-22

Enclosures: Information Sheet  
Participation Form (Form A)  
Grant Application Form (Form C)



# **Second Meeting of Legal and Technical Experts in Preparation for the 2021 Conference of the Parties to the Amendment to the Convention on the Physical Protection of Nuclear Material (2021 A/CPPNM Conference)**

**IAEA Headquarters  
Vienna, Austria**

**12–15 November 2019**

**Ref. No.: EVT1807677**

## **Information Sheet**

### **Introduction**

This event will be convened in order for Parties to continue discussions in preparation for the 2021 A/CPPNM Conference.

### **Objectives**

The objective of the event is to provide Parties with a venue to continue preparations for the 2021 A/CPPNM Conference.

## Target Audience

The target audience is representatives of Parties to the A/CPPNM with legal and/or technical expertise on the CPPNM and its Amendment. Parties to the CPPNM only are welcome to attend as observers.

## Working Language

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by a Party to the Amendment and/or the CPPNM.

In order to be designated, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **24 October 2019**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered normally to one participant per country provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **24 October 2019**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA event participants, are listed on the following IAEA web page:  
<http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## Organization

### Co-Scientific Secretary

#### Ms Sarah Case Lackner

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AUSTRIA

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### Co-Scientific Secretary

#### Mr Jonathan Herbach

Legal Officer  
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## **Administrative Secretary**

### **Ms Camille Schmitt**

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Fax: +43 1 26007

Email: [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org)

Subsequent correspondence on scientific matters should be sent to the co-Scientific Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

# Participation Form

## Second Meeting of Legal and Technical Experts in Preparation for the 2021 Conference of the Parties to the Amendment to the Convention on the Physical Protection of Nuclear Material (2021 A/CPPNM Conference)

IAEA Headquarters, Vienna, Austria

**12–15 November 2019**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the co-Scientific Secretary [S.Case-Lackner@iaea.org](mailto:S.Case-Lackner@iaea.org) and to the Administrative Secretary [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 24 October 2019**

Representing following Member-State/ non-Member State/entity or invited organization:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Institute Name:		
Institute Address:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue:	Valid until:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

**2. Recent employment record (starting with your present post):**

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

**3. Description of work performed over the last three years:**

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**4. Relevance of the event:**

How do you envisage applying the knowledge and/or experience gained from the event to your current work role?

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**5. Language ability:**

The designating authority confirms that the participant is proficient in the language in which the event is to be held.

☐ Yes

**6. Medical Status**

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the meeting, including vaccinations or immunizations.

☐ Yes

**Date:**                      **Signature of applicant:** \_\_\_\_\_

**Date:**                      **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** \_\_\_\_\_



# Grant Application Form

## Second Meeting of Legal and Technical Experts in Preparation for the 2021 Conference of the Parties to the Amendment to the Convention on the Physical Protection of Nuclear Material (2021 A/CPPNM Conference)

IAEA Headquarters, Vienna, Austria

12–15 November 2019

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the co-Scientific Secretary [S.Case-Lackner@iaea.org](mailto:S.Case-Lackner@iaea.org) and to the Administrative Secretary [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org).

**Deadline for receipt by IAEA through official channels: 24 October 2019**

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority \_\_\_\_\_