



IAEA

原子用于和平与发展

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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复函请援引: EVT1904734

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国际原子能机构（原子能机构）秘书处向原子能机构各成员国致意，并荣幸地提请注意将于**2020年7月20日至24日**在**奥地利维也纳原子能机构总部**举行的**设立核安保响应工作组技术会议**（以下称“活动”）。

这次活动的目的是设立核安保响应工作组，以及审查核安保主题领域，以便确定需要核安保导则以及需要对现有原子能机构《核安保丛书》出版物和培训课程进行更新的新领域。

这次活动将使用英文。

请各成员国指派一名或几名参加者参加这次活动。大力鼓励各成员国确定合适的女性参加者。

原子能机构一般不承担参加者参加活动的差旅费和其他费用。但原子能机构可支配有限资金，用于帮助支付某些参加者的参加费用。根据具体申请通常可向每个国家的一名参加者提供此种援助，条件是原子能机构认为该参加者将为这次活动做出重要贡献。财政资助申请应在指派参加者时利用随附的“补助金申请表”（C表）提出。

应注意，原子能机构对个人财产遭受的任何损坏或损失概不赔偿。原子能机构也不向原子能机构活动的参加者提供健康保险。因此，个人应做私人保险安排。但是，原子能机构将就明显因为原子能机构工作而引起的事故和疾病提供保险。

应不迟于**2020年5月15日**用随附“参加申请表”（A表）将指派名单通过国家主管当局（外交部、常驻原子能机构代表团或国家原子能机构）提交原子能机构。填写完成并获得批准的“参加申请表”应通过电子邮件发送至：Official.Mail@iaea.org，或通过传真发送至：**+43 1 26007**（无需硬拷贝）。副本应通过电子邮件寄送给这次活动的科学秘书核安全和安保司核安保处 Nigel Tottie 先生（电子信箱：N.Tottie@iaea.org）和行政秘书 Maria Rieder 女士（电子信箱：M.Rieder@iaea.org）。一俟收到正式指派名单，这次活动的科学秘书将酌情就进一步的安排（包括差旅详情）与参加者直接联系。

此外，若各国政府还希望指派一名或几名观察员协助所指派的参加者并向其提供咨询，则诚请在上述日期之前将任何此类观察员的姓名和详细联系资料通知原子能机构。根据既定规则，希望各国政府承担其可能派出参加原子能机构活动的任何观察员的参加费用。原子能机构对观察员个人财产遭受的任何损坏或损失，或在其参加原子能机构活动旅途中发生的或与参加原子能机构活动有关的疾病、伤害或死亡概不赔偿。

国际原子能机构秘书处借此机会再次向原子能机构各成员国致以最崇高的敬意。



2019年12月17日

附件（仅以英文印发）：资料单

参加申请表（A表）

补助金申请表（C表）



Technical Meeting to Establish the Nuclear Security Response Working Group

**IAEA Headquarters
Vienna, Austria**

20 to 24 July 2020

Ref. No.: EVT1904734

Information Sheet

Introduction

There is currently no IAEA forum for nuclear security response agencies and organizations. This working group will bring together nuclear security response professionals from Member States to work together to develop thematic areas which will identify new areas where Nuclear Security Series (NSS) guidance is required, as well as forming the core group of participants to review and update existing NSS Guidance documents and training courses.

Target Audience

Personnel from Law Enforcement, Customs, Nuclear Regulator, Military, Technical Support Organisations, Intelligence agencies, Border Guards and other agencies responsible for the response to nuclear security events.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **15 May 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **15 May 2020**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Mr Nigel Tottie

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Vienna International Centre
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AUSTRIA

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Administrative Secretary

Ms Maria Rieder

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 25797

Fax: +43 1 26007

Email: M.Rieder@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Technical Meeting to Establish the Nuclear Security Response Working Group

IAEA Headquarters, Vienna, Austria

20–24 July 2020

To be completed by the applicant and sent to the competent official authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy to the Scientific Secretary Mr Nigel Tottie (Email: N.Tottie@iaea.org), and to the Administrative Secretary Ms Maria Rieder (Email: M.Rieder@iaea.org).

Please attach a passport copy or other document of identification (ID)

Deadline for receipt by IAEA through official channels: 15 May 2020

| | | |
|---|--------------------------------------|--------|
| Representing following Member-State/ non-Member State/entity or invited organization: | | |
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Institute Name: | | |
| Institute Address: | | |
| Tel. (Fax) Office/Mobile: | | |
| Email: | | |
| Date of birth (YYYY-MM-DD): | Place of birth: | |
| Nationality: | Passport number: | |
| Date/Place of issue: | Valid until: | |

1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended | |
|-------------------------------|----------------|-------------------|----------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. Recent employment record (starting with your present post):

| Name and place of employer/ organization | Title of your position | Type of work | Years worked from to | |
|---|---------------------------|--------------|------------------------------|--|
| | | | | |
| | | | | |
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| | | | | |

3. Description of work performed over the last three years:

4. Relevance of the meeting:

How do you envisage applying the knowledge and/or experience gained from the meeting to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the meeting is to be held.

Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the meeting, including vaccinations or immunizations.

Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____

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Technical Meeting to Establish the Nuclear Security Response Working Group

Vienna, Austria

20–24 July 2020

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Deadline for receipt by IAEA through official channels: 15 May 2020

| | | |
|-----------------------------|----------------------------|--------|
| Family name: (e.g. Smith) | First name(s): (e.g. John) | Mr/Ms: |
| Mailing address: | Tel.: | |
| | Fax: | |
| | Email: | |
| Date of birth (yyyy/mm/dd): | Nationality: | |

1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended | |
|-------------------------------|----------------|-------------------|----------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |

2. Recent employment record (starting with your present post):

| Name and place of employer/ organization | Title of your position | Type of work | Years attended | |
|---|---------------------------|--------------|----------------|----|
| | | | from | to |
| | | | | |
| | | | | |

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
