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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT1904547**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the International Training Course on **Conducting Computer Security Assessments** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 outbreak and will now be held in Obninsk, Russian Federation, from **12 to 16 October 2020**.

The purpose of the event is to train participants on the development and conduct of computer security assessment programmes, as part of regulatory oversight, or as a self-improvement activity at nuclear or other radioactive material facilities.

The event will be held in English and Russian.

Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one participant to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **31 July 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Trent Nelson, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: T.Nelson@iaea.org), and to the Administrative Secretary, Ms Glenda Quezada Rodríguez (Email: G.Quezada-Rodriguez@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-06-02

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



International Training Course on Conducting Computer Security Assessments

**Hosted by the
Government of the Russian Federation**

**through the
Rosatom Technical Academy**

Obninsk, Russian Federation

12 to 16 October 2020

Ref. No.: EVT1904547

Information Sheet

Introduction

Computer security continues to grow in importance as a component of nuclear security, as computer-based systems are integrated in nuclear safety, nuclear security, and operational aspects of nuclear and other radioactive material facilities and operations.

Objectives

This training course provides Member States implementing computer security programmes with lectures and exercises demonstrating good practices and sample methodologies for assessing their computer security programme. The course is based on IAEA nuclear security guidance including Nuclear Security Series No 17 *Conducting Computer Security for Nuclear Facilities* and the non-serialized document *Conducting Computer Security Assessments at Nuclear Facilities*.

Target Audience

This course is intended for persons with responsibilities for implementing and/or assessing computer security within an established nuclear security organization with operational facilities and programmes for the protection of nuclear materials. The organizations should have an established computer security programme with well-defined operational procedures and defined policy with an Integrated Nuclear Security Support Plan relationship with the IAEA.

Working Language(s)

English and Russian

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **31 July 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 July 2020**.

Visas

Participants who require a visa to enter Russian Federation should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Russian Federation.

Organization

Scientific Secretary

Mr Trent Nelson

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
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AUSTRIA

Tel.: +43 1 2600 26424

Fax: +43 1 26007

Email: T.NELSON@iaea.org

Administrative Secretary

Ms Glenda Quezada Rodriguez

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22942

Fax: +43 1 26007

Email: G.Quezada-Rodriguez@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

International Training Course on Conducting Computer Security Assessments

Obninsk, Russian Federation

12 to 16 October 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary N.Trent@iaea.org and to the Administrative Secretary G.Quezada-Rodriguez@iaea.org.

[If applicable: Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.]

Deadline for receipt by IAEA through official channels: 31 July 2020

Representing following Member-State/ non-Member State/entity or invited organization:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Name of Institute/Affiliation:		
Address of Institute/Affiliation:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue of passport:	Passport valid until:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

3. Description of work performed over the last three years:

4. Relevance of the event:

How do you envisage applying the knowledge and/or experience gained from the event to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the event is to be held.

☐ Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the event, including vaccinations or immunizations.

☐ Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____

Grant Application Form

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To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary T.NELSON@iaea.org and to the Administrative Secretary G.Quezada-Rodriguez@iaea.org.

Deadline for receipt by IAEA through official channels: 31 July 2020

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from	to

2. Recent employment record (starting with your present post):

Name and place of employer/organization	Title of your position	Type of work	Years attended from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ Signature of applicant: _____

Date: _____ Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority
