



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: EVT1904249

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on the Regulatory Forum for Safety of Uranium Production and Naturally Occurring Radioactive Materials** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 outbreak and will now be held at the IAEA's Headquarters in Vienna, Austria, from **7 to 11 December 2020**.

The purpose of the event is to review the progress made in activities identified as "high priority" at the 2019 Annual Meeting of the Regulatory Forum for Safety of Uranium Production and Naturally Occurring Radioactive Materials (REGSUN).

The event will be held in English.

Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one participant or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

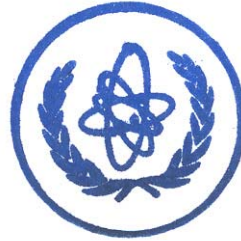
The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached TC Application Form.

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **25 September 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Zhiwen Fan, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: Z.Fan@iaea.org), and to the Administrative Secretary, Ms Firozeh Safamanesh (Email: F.K.Safa-Manesh@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-06-09

Enclosures: Information Sheet

Participation Form (Form A)

TC Application Form



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

Technical Meeting on the Regulatory Forum for Safety of Uranium Production and Naturally Occurring Radioactive Materials

**IAEA Headquarters
Vienna, Austria**

7–11 December 2020

Ref. No.: EVT1904249

Information Sheet

A. Introduction

The International Basic Safety Standards, issued in 2014 as IAEA Safety Standards Series No. GSR Part 3, established requirements for the management of naturally occurring radioactive materials (NORM). A new IAEA Safety Standards on the management of residues containing NORM from uranium production and other activities (DS459) was endorsed for publication in 2019. Putting IAEA safety standards relevant to management of NORM residues into practice is challenging for regulatory bodies and operating organizations in IAEA Member States.

The IAEA organized a technical meeting in June 2018 to launch a new project “Regulatory Forum for Safety of Uranium Production and Naturally Occurring Radioactive Materials (REGSUN)”. The objectives of the REGSUN are to help build capacity in all the Member States undertaking or considering uranium production or the management of NORM residues, in particular to:

- Promote good regulations and safe and environmentally responsible practices through the application of IAEA Safety Standards;
- Promote and increase the exchange of information and expertise among participants, including providing regular updates on best practice approaches, offering targeted assistance in the review and provision of expertise, and identifying gaps in guidance and support;
- Support the utilization of the related IAEA tools and training materials; and
- Provide strategic input for the IAEA’s future work in areas related to the safety of uranium production and NORM residues management.

B. Objectives

The purpose of the annual meeting is to review the progress made in activities identified as high priority at the meeting of the REGSUN in 2019. These activities include reviewing progress in supporting application of IAEA Safety Standards, sharing experience in application of graded approach for regulating and management of NORM, and exchange of information in topical areas associated with safety of uranium production and management of NORM residues.

C. Target Audience

Candidates for the meeting should be professionals from regulatory bodies, national authorities, operating organizations or technical support organizations, with direct involvement and responsibilities in relation to activities, such as:

- Uranium mining and milling;
- Uranium exploration;
- Establishment of regulatory framework for management of NORM residues;
- Identification and inventory development of NORM activities;
- Training and technical support to relevant activities.

Participants are expected to provide input to the meeting by presenting their national approaches and experiences related to the topics, and by taking active part in discussions.

Participants must be nominated by the Competent National Authority of the Member State.

D. Working Language

The working language of the meeting will be English.

E. Topics

This is a follow up event of the first meeting of REGSUN in 2018. In addition to presentations by the IAEA representatives on the progress of activities relevant to the subject of the REGSUN, the meeting will include presentations by the participants on selected topics focusing on practical issues and challenges relevant to safety and regulatory aspects of uranium production and NORM activities.

The meeting will address, inter alia, the following topics:

- Update information on IAEA activities for safety of uranium production and management of NORM residues;
- Supporting establishment of safety infrastructure in new uranium production countries;
- Review of training framework for safety of uranium production and management of NORM residues;
- Practical examples of application of a graded approach in regulating NORM activities, focusing on exemption criteria, determination of national list, and applicable regulatory measures;
- Case studies regarding dose-assessment for NORM activities;
- Identification of future activities.

F. Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **25 September 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

G. Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **TC Application Form**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **25 September 2020**.

H. IAEA Contacts

Scientific Secretary:

Mr Zhiwen FAN
Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
VIENNA, AUSTRIA
Tel.: +43 1 2600 22509

Email: Z.Fan@iaea.org

Administrative Secretary:

Ms Firozehdokht SAFAMANESH
Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
VIENNA, AUSTRIA
Tel.: +43 1 2600 21261

Email: F.K.Safa-Manesh@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Technical Meeting on the Regulatory Forum for Safety of Uranium Production and Naturally Occurring Radioactive Materials

IAEA Headquarters, Vienna, Austria

7 to 11 December 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary Z.Fan@iaea.org and to the Administrative Secretary F.K.Safa-Manesh@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 25 September 2020

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		



NOMINATION FORM

The Government (nominating authority) of

Nominates the person indicated below for the following event organized under TC project

Technical Meeting on the Regulatory Forum for Safety of Uranium Production and Naturally Occurring Radioactive Materials (EVT1904249)

Location: Vienna, Austria

Date(s): 7–11 December 2020

1. PERSONAL INFORMATION

Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male	Nationality:
Family name (as in passport):	2nd nationality (if any):
Middle name (if any, as in passport):	Passport No.:
First/given name (as in passport):	Date of issue: YYYY-MM-DD
Date of birth: YYYY-MM-DD	Place of issue:
Place of birth:	Valid until: YYYY-MM-DD

2. CONTACT DETAILS

Institute name:
Institute address:
PO Box:
Zip Code:
Town/City:
State:
Country:
Telephones (including country/city codes):
Office:
Home:
Cellular:
Work email:
Private email:
Web:

Airport/town nearest to residence:

3. LANGUAGE SKILLS

Mother tongue:				Description:	
Language	Speak	Read	Write		
				FLUENT (F)	Speak, read and write nearly as well as mother tongue
				WORKING KNOWLEDGE (W)	Engage freely in discussions, read and write more complex material
				LIMITED (L)	Limited conversation, reading of newspapers, routine correspondence

4. EDUCATION

Start date: YYYY-MM	Institution:	
(Anticipated) Graduation date: YYYY-MM	Institution city:	Institution country:
Education level (achieved):	Main course of study:	
	Specialization:	

Start date: YYYY-MM	Institution:	
(Anticipated) Graduation date: YYYY-MM	Institution city:	Institution country:
Education level (achieved):	Main course of study:	
	Specialization:	
5. WORK EXPERIENCE		
Current job: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Type of business:	
Job function:	Exact title of post:	
Start date - End date: YYYY-MM - YYYY-MM	Work location (city/country):	
Current job: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Type of business:	
Job function:	Exact title of post:	
Start date: YYYY-MM - YYYY-MM	Work location (city/country):	
Current job: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Type of business:	
Job function:	Exact title of post:	
Start date - End date: YYYY-MM - YYYY-MM	Work location (city/country):	
6. HEALTH AND RADIATION		
I declare that I am in good health, free from infectious diseases and able physically and mentally <input type="checkbox"/> Yes <input type="checkbox"/> No to carry out any relevant duties away from home.		
If you have a physical disability or medical condition which might limit your ability to perform your assignment, please indicate the limitations below:		
<p>A certificate of good health dated not more than three months prior to the assignment must be submitted for:</p> <ul style="list-style-type: none"> • training courses that are longer than three months; • all candidates over the age of 65. 		
Are you covered under a radiation surveillance programme in your country?		
<input type="checkbox"/> Yes Please provide the dose records for the past five years.	<input type="checkbox"/> No Please provide: <ul style="list-style-type: none"> • A medical certificate or personal declaration of health fitness to work with ionizing radiation; • Information on your training in radiological protection; • The dose records of the past five years (if available). 	

Radiation Surveillance Remarks:

7. DESCRIPTION OF WORK

Past work done by the nominee which is relevant to the event:

8. PREVIOUS PARTICIPATION IN IAEA ACTIVITIES

Have you been or will you be involved in any IAEA activity? Yes No

If yes, please list each activity below:

9. COUNTRY APPROVAL

The nominating authority gives the following assurances:

- All information supplied by the applicant is complete and correct;
- It is noted that the sponsoring organization(s), host country(ies) and host institution(s) do not accept liability for the payment of any costs or compensation arising from damage to or loss of personal property, or from illness, injury, disability or death of the nominee while he/she is travelling to and from or attending the meeting and it, the nominating authority, undertakes the responsibility for such coverage;
- The position of the nominee will be retained for him/her and he/she will continue to receive during the meeting a salary and related emoluments to enable him/her to meet his/her financial commitments in his/her home country;
- The selected nominee will conduct himself/herself in a manner compatible with his/her status as a participant in an IAEA event and will refrain from engaging in any political and commercial activities;
- No facts are known to the nominating authority regarding the reliability and character of the nominee which would obstruct giving him/her access to nuclear installations or institutions where ionizing radiation is used.

SIGNATURE OF COUNTERPART	NAME:	DATE: (YYYY-MM-DD)
SIGNATURE OF NLO	NAME:	DATE: (YYYY-MM-DD)