



**IAEA**

*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **EVT2003727**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Introductory Training Course for Safety Aspects of Long Term Operation Reviewers** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 pandemic and will now be held at the IAEA's Headquarters in Vienna, Austria, from **30 November to 2 December 2021**.

The purpose of the event is to train potential SALTO mission reviewers who **have not yet participated in SALTO missions** but have sufficient technical experience to become reviewers.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one participant or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **31 August 2021** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, **Mr Gabor Petofi**, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: [G.Petofi@iaea.org](mailto:G.Petofi@iaea.org)), and to the Administrative Secretary, **Ms Gafia Timis** (Email: [G.Timis@iaea.org](mailto:G.Timis@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2021-02-18

Enclosures:    Information Sheet  
                  Participation Form (Form A)  
                  Grant Application Form (Form C)



# **Introductory Training Course for Safety Aspects of Long Term Operation Reviewers**

**IAEA Headquarters  
Vienna, Austria**

**30 November–2 December 2021**

**Ref. No.: EVT2003727**

## **Information Sheet**

### **Introduction**

More than half of the world's operational nuclear power plants are over 30 years old. It is increasingly recognized that there are economic and environmental benefits in continuing to operate these plants beyond their originally planned lifetimes. This brings an increased interest in and need for plant life management strategies and preparations to ensure that long term operation (LTO) remains safe.

The IAEA supports Member States in LTO preparation through the publication of related safety standards and providing safety review services to assist in the application of these standards. The SALTO (Safety Aspects of Long Term Operation) safety review service comprehensively addresses strategies and technical elements necessary to manage the safety of NPPs and research reactors during LTO period.

SALTO missions are conducted by a team of international experts. For an expert to become a SALTO reviewer, in addition to the technical knowledge and experience, it is indispensable to have sound knowledge of IAEA Safety Standards and the SALTO methodology, and to show good reviewer skills. Training of reviewers consists of online training before the mission, classroom training on the first day of the mission and on-the-job training as an observer during their first SALTO missions. According to the experience gained during former similar training, this type of training strongly improves the preparation of the reviewers and thereby the overall review during their first mission.

The training covers:

- the relevant IAEA standards;
- the SALTO methodology;
- transfer of practical knowledge from experienced reviewers and experienced IAEA team leaders.

## Objectives

To train first time SALTO reviewers to improve preparedness for their SALTO mission and thereby the overall review process.

## Target Audience

Experts from NPPs, research reactors, TSOs or nuclear safety authorities of the Member States.

## Working Language(s)

English.

## Participation and Registration

Nomination of the following experts will be accepted:

- have at least ten years of experience in nuclear safety, out of which at least **five years** spent in positions related to **ageing management and/or long term operation**;
- **have not participated in a SALTO or pre-SALTO mission before.**

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **31 August 2021**.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 August 2021**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## **IAEA Contacts**

### **Scientific Secretary**

#### **Mr Gabor Petofi**

Division of Nuclear Installation Safety  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
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AUSTRIA

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Fax: +43 1 26007

Email: [G.Petofi@iaea.org](mailto:G.Petofi@iaea.org)

### **Administrative Secretary**

#### **Ms Gafia Timis**

Division of Nuclear Installation Safety  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
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1400 VIENNA  
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Tel.: +43 1 2600 22037

Fax: +43 1 26007

Email: [G.Timis@iaea.org](mailto:G.Timis@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

## **Event Web Page**

Please visit the following IAEA web page regularly for new information regarding this event:  
[www.iaea.org/events/EVT2003727](http://www.iaea.org/events/EVT2003727)

# Participation Form

## Introductory Training Course for Safety Aspects of Long Term Operation Reviewers

**IAEA Headquarters, Vienna, Austria**

**30 November–2 December 2021**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary <mailto:G.Petofi@iaea.org> and to the Administrative Secretary [G.Timis@iaea.org](mailto:G.Timis@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 31 August 2021**

|   |  |                                      |       |
|---|--|--------------------------------------|-------|
| Family name(s): (same as in passport)               |  | First name(s): (same as in passport) | Mr/Ms |
| Institution:  |  |                                      |       |
| Full address:                                       |  |                                      |       |
| Tel. (Fax):   |  |                                      |       |
| Email:  |  |                                      |       |
| Nationality:  | Representing following Member State/non-Member State/entity or invited organization: |                                      |       |
| If/as applicable:                                   |  |                                      |       |
| Do you intend to submit a paper?                    |  | Yes                                  | No    |
| Would you prefer to present your paper as a poster? |  | Yes                                  | No    |
| Title:  |  |                                      |       |





# Grant Application Form

## Introductory Training Course for Safety Aspects of Long Term Operation Reviewers

**IAEA Headquarters, Vienna, Austria**

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**Deadline for receipt by IAEA through official channels: 31 August 2021**

|                                       |                                      |        |
|---------------------------------------|--------------------------------------|--------|
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Mailing address:                      |                                      | Tel.:  |
|                                       |                                      | Fax:   |
|                                       |                                      | Email: |
| Date of birth (yyyy/mm/dd):           | Nationality:                         |        |

### 1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended<br>from | to |
|-------------------------------|----------------|-------------------|------------------------|----|
|                               |                |                   |                        |    |
|                               |                |                   |                        |    |
|                               |                |                   |                        |    |
|                               |                |                   |                        |    |

### 2. Recent employment record (starting with your present post):

| Name and place of employer/<br>organization | Title of your<br>position | Type of work | Years worked<br>from | to |
|---|---------------------------|--------------|----------------------|----|
|   |                           |              |                      |    |
|   |                           |              |                      |    |
|   |                           |              |                      |    |

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

**Date:** \_\_\_\_\_ **Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority**

\_\_\_\_\_