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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: EVT2003194

Dial directly to extension: (+43 1) 2600-22798

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Training Course on the Assessment of Behavioural Competencies for Safe, Secure and Effective Performance in Nuclear Organizations** (hereinafter referred to as "event") to be held virtually via Cisco WebEx from **7 to 11 June 2021**.

The purpose of the event is to train the participants on a new methodology for assessing behavioural competencies to support safe, secure and effective performance in nuclear organizations.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **3 May 2021** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Lisa Lande, Division of Nuclear Power, Department of Nuclear Energy (Email: L.Lande@iaea.org), and to the Administrative Secretary, Ms Tin Ling Loi (Email: T.Loi@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, as appropriate, once the official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a "Disabling Code").

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2021-04-01

Enclosures: Information Sheet
 Participation Form (Form A)



Training Course on the Assessment of Behavioural Competencies for Safe, Secure and Effective Performance in Nuclear Organizations

Virtual Event

7–11 June 2021

Ref. No: EVT2003194

Information Sheet

Introduction

The nuclear power industry, owing to its highly defined standards, technological complexity and ongoing safety and security considerations, places unique demands on its nuclear workforce. Therefore, attracting and retaining qualified staff who can fulfil expected performance and behavioural standards is fundamentally important, particularly for those in safety-critical positions.

A variety of factors need to be assessed to identify individuals who can perform at the expected level, in a highly regulated work environment. Beyond their educational and technical qualifications, individuals in the nuclear workforce need to possess compatible ethics, values and attitudes, and be of optimal mental, emotional and physical fitness to complete their tasks.

Objectives

The purpose of the event is to train the participants on a new methodology for assessing behavioural competencies to support safe, secure and effective performance in nuclear organizations.

The objectives of the event are:

1. To provide an overview of the guidelines, methodologies and practices to assess behavioural competencies for safe, secure and effective performance throughout the nuclear employee lifecycle; and
2. To equip the participants with basic behavioural assessment skills to enhance their employee-related decision-making processes and practices.

This virtual event will be the second part of a comprehensive training begun in October 2020, also conducted as a virtual event.

Target Audience

The event is aimed at managers and personnel responsible for ensuring that the staff members employed in nuclear power plants are competent in performing their tasks and activities, are capable of achieving expected performance standards and can be relied on to fulfil their roles and responsibilities in accordance with specified rules and regulations.

Working Language(s)

The working language will be English.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **3 May 2021**. Participants who are members of an organization invited to attend are requested to send the Participation Form (Form A) through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and technical matters.

IAEA Contacts

Scientific Secretary:

Ms Lisa Lande

Division of Nuclear Power
Department of Nuclear Energy
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22798

Fax: +43 1 2600 29598

Email: L.Lande@iaea.org

Administrative Secretary:

Ms Tin Ling Loi

Division of Nuclear Power
Department of Nuclear Energy
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22792

Fax: +43 1 2600 29598

Email: T.Loi@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Training Course on the Assessment of Behavioural Competencies for Safe, Secure and Effective Performance in Nuclear Organizations

Virtual Event

7–11 June 2021

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary L.Lande@iaea.org and to the Administrative Secretary T.Loi@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 3 May 2021

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable: Do you intend to submit a paper? Yes <input type="checkbox"/> No <input type="checkbox"/> Title:		