



IAEA

原子用于和平与发展

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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国际原子能机构（原子能机构）秘书处向原子能机构各成员国致意，并荣幸地提请注意将于 **2025 年 10 月 13 日至 17 日** 在**奥地利维也纳原子能机构总部**举行的**核或放射性事件和紧急情况的通知、报告和援助安排讲习班**（以下称“活动”）。

这次活动的目的是协助成员国制订符合《事件和应急通讯工作手册》（《应急准备和响应丛书》第 EPR-IEComm 2019 号）的国家业务安排。

随附“资料单”提供这次活动的进一步详情。

这次活动将使用英文。

请成员国指派一名参加者参加这次活动。大力鼓励各成员国确定女性参加者。

原子能机构一般不承担参加者参加活动的差旅费和其他费用。但原子能机构可支配有限资金，用于帮助支付某些参加者的参加费用。根据具体申请通常可向每个国家的一名参加者提供此种援助，条件是原子能机构认为该参加者将为这次活动做出重要贡献。如随附“资料单”所示，应不迟于 **2025 年 8 月 29 日** 通过 InTouch+ 平台提交财政支助的申请。

应注意，原子能机构对个人财产遭受的任何损坏或损失概不赔偿。原子能机构也不向原子能机构活动的参加者提供健康保险。因此，个人应做私人保险安排。但是，原子能机构将就明显因为原子能机构工作而引起的事故和疾病提供保险。

如随附“资料单”所示，应不迟于 **2025 年 8 月 29 日** 通过国家主管当局（外交部、常驻原子能机构代表团或国家原子能机构）在 InTouch+ 平台（<https://intouchplus.iaea.org>）上将指派名单提交原子能机构。

一俟收到正式指派名单，这次活动的科学秘书将酌情就进一步的安排（包括差旅详情）与参加者直接联系。

此外，若各国政府还希望指派一名或多名观察员协助所指派的参加者并向其提供咨询意见，则诚请在上述日期之前将任何此类观察员的姓名和详细联系方式通知原子能机构。根据既定规则，希望各国政府承担其可能派出参加原子能机构活动的任何观察员的参加费用。原子能机构对观察员个人财产遭受的任何损坏或损失，或在其前往参加原子能机构活动的旅途中发生的或与参加原子能机构活动有关的疾病、伤害或死亡概不赔偿。

国际原子能机构秘书处借此机会再次向原子能机构各成员国致以最崇高的敬意。



2025 年 7 月 8 日

附件（仅以英文印发）：资料单



IAEA

Atoms for Peace and Development

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In reply please refer to: **EVT2404054**
Dial directly to extension: (+43 1) 2600-22390

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Workshop on Arrangements for Notification, Reporting and Assistance in Nuclear or Radiological Incidents and Emergencies** (hereinafter referred to as "event") to be held at the IAEA Headquarters in Vienna, Austria, from **13 to 17 October 2025**.

The purpose of the event is to assist Member States in developing national operational arrangements that are consistent with the *Operations Manual for Incident and Emergency Communication (Emergency Preparedness and Response Series, EPR-IEComm (2019))*.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one participant for this event. Member States are strongly encouraged to identify women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made via the InTouch+ platform not later than **29 August 2025**, as indicated in the enclosed Information Sheet.

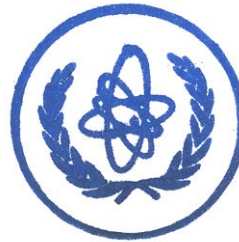
It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA via the InTouch+ platform (<https://intouchplus.iaea.org>) through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **29 August 2025**, as indicated in the enclosed Information Sheet.

The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2025-07-08

Enclosure: Information Sheet



Workshop on Arrangements for Notification, Reporting and Assistance in Nuclear or Radiological Incidents and Emergencies

IAEA Headquarters

Vienna, Austria

13 - 17 October 2025

Ref. No.: EVT2404054

Information Sheet

Introduction

The purpose of this International Atomic Energy Agency (IAEA) event is to assist Member States in developing national operational arrangements that are consistent with the *Operations Manual for Incident and Emergency Communication*, to strengthen and foster the harmonization of national arrangements for response to radiological and nuclear emergencies, and to further enhance Member States' compliance with international standards as laid down in *Preparedness and Response for a Nuclear or Radiological Emergency (IAEA Safety Standards Series No. GSR Part 7, Vienna, 2015)*. This includes support for Member States in establishing and maintaining up-to-date knowledge and competence with regard to notification, reporting and requesting assistance in accordance with the relevant IAEA standards and guidance. The event is designed to contribute to the development of capabilities in this area. Counterparts from Member States that are party to the Convention on the Physical Protection of Nuclear Material (CPPNM) and its Amendment will learn how to use the existing communication arrangements for information exchange under the CPPNM and its Amendment should a State Party choose to report an event to the IAEA.

Objectives

The main objective of the event is for the participants (i.e. representatives of official Contact Points) to achieve an increased level of knowledge and ability to use the IAEA's arrangements and resources for international notification, reporting and requesting assistance during an emergency, demonstrated through subsequent participation in the IAEA's regular international emergency exercises (ConvEx). Participants are expected to be able to share the knowledge acquired with relevant staff in their organizations. Upon completion of the event, counterparts from Member States that are party to the CPPNM and its Amendment will have up-to-date information on how to implement information exchange under the CPPNM and its Amendment should a State Party choose to report an event to the

IAEA. The participants will become familiar with: — The rights and responsibilities for notification and reporting under the Convention on Early Notification of a Nuclear Accident (the “Early Notification Convention”); — The rights and responsibilities under the Convention on Assistance in the Case of a Nuclear Accident or Radiological Emergency (the “Assistance Convention”); — The functions that Member States should fulfil with regard to incident and emergency communications; — The different communication mechanisms for information exchange on incidents and emergencies at the international level; — The official communication forms used for notifying, reporting and requesting information or assistance; — Use of the Unified System for Information Exchange in Incidents and Emergencies (USIE) website for reporting incidents and emergencies; — The International Radiation Monitoring Information System (IRMIS); and — The ConvEx emergency exercise regime and how to participate in, and learn from, such exercises.

Target Audience

The event is open to up to 50 participants from the invited Member States and is intended for two categories of participants: one from the established Contact Points under the Early Notification Convention or the Assistance Convention, and the second from the established Contact Point under the CPPNM and its Amendment. Other official points of contact for liaison with the IAEA on related matters from Member States that are not yet party to these conventions can also participate in the event. The participants must demonstrate responsibilities and/or operational experience in emergency communications related to the above-mentioned conventions.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **29 August 2025**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
 - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
 - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
 - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
 - Search for the relevant event under the ‘My Eligible Events’ tab;
 - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);

- If applicable, indicate whether a paper is being submitted and complete the relevant information;
- If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
- Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
- Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **29 August 2025**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning the IAEA InTouch+ platform.

In addition to the registration already submitted through the InTouch+ platform, participants have to submit the abstract, together with the Form for Submission of a Paper (Form B), to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA not later than .

Submission of a paper should be confirmed, together with the submission of the main application via the InTouch+ platform, by .

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **29 August 2025**.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Ms Daniela-Simina Lungu

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Administrative Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.